



REQUEST FOR ASSISTANCE (RFA) FORM INTAKE INTERVIEW LOG

Date: 9/4/2013	Interviewer: Laura Langley	RFA #13 – 40
Person(s) Requesting Assistance: [REDACTED]		
Contact Numbers (telephone, e-mail, etc.): [REDACTED]		
Status of Person(s) Interviewed (title, position, student status, etc.): WWU Alumni		
Requested Assistance Pertaining To (name, position, policy, project, etc.) Gender marker change in University records.		

To the best of your knowledge, please fill out the following:

Interviewee Status: Male ☐ Female ☒ Administrator ☐ Faculty ☐ Staff ☐ Student ☐
 Concern Regarding: Male ☐ Female ☐ Administrator ☐ Faculty ☐ Staff ☐ Student ☐ Alumni ☒

Category: *(Please check at least one)*

- | | | | | |
|---|--|---|-------------------------------------|--|
| <input type="checkbox"/> Age | <input type="checkbox"/> Color | <input type="checkbox"/> Creed | <input type="checkbox"/> Disability | <input type="checkbox"/> Veteran Status |
| <input type="checkbox"/> Marital Status | <input type="checkbox"/> National Origin | <input type="checkbox"/> Race | <input type="checkbox"/> Religion | <input type="checkbox"/> Retaliation |
| <input type="checkbox"/> Sex/Gender | <input type="checkbox"/> Sexual Harassment | <input type="checkbox"/> Sexual Orientation | <input type="checkbox"/> Employment | <input type="checkbox"/> Genetic Information |
| <input checked="" type="checkbox"/> Gender Identity or Expression | | | | |

Time Line		
Date	Item	Comments
9/3/2013	Email from [REDACTED] to Bruce Shepard, cc to Raine Dozier and others	[REDACTED] is a graduate of WWU. She states that she contacted the Registrar's Office to change the name on her transcripts, order a new diploma, and to have her gender marker in university records altered. The Registrar's Office helped her with the name change. Regarding the gender marker change, [REDACTED] was told that she would need to follow WWU policy in this regard and provide documentation. [REDACTED] responded that she had provided a copy of her driver's license with the correct gender marker. Upon inquiring about the policy, she was then told that there was in fact no policy, and then told that there was an unwritten policy. Her name and gender marker were updated by the Registrar's Office, but she is concerned with the way she was treated and the absence of clear information regarding how to change one's gender marker.
9/4/13	David Brunnemer t/c with [REDACTED]	

9/4/13	Email from David Brunnemer to LKL	David introduced [REDACTED] to LKL via email.
9/5/2013	Sue then LKL t/c with [REDACTED]	<p>Sue called [REDACTED], apologized on behalf of the university for her negative experience trying to have her gender marker changed, and told her of Western's commitment to meeting the needs of transgender students and alumni. Sue said that if [REDACTED] has any concerns about this going forward, she should contact Sue.</p> <p>Laura Langley then spoke with [REDACTED] to share Western's recent work in support of transgender students: AS Resolution; President's Taskforce recommendation; trainings; gender-neutral and family restrooms. [REDACTED] thought this was "really great stuff" and thinks that the training component is key. [REDACTED] expressed interest in continuing to be involved in Western's trans inclusion work.</p>
9/5/13	LKL t/c with David B.	Laura shared with David that [REDACTED] is interested in giving input into the gender marker change process that the Registrar's Office is implementing. David feels positively about this.
9/5/13	LKL t/c with Raine Dozier	Laura shared that both Laura and Sue spoke with [REDACTED] and shared info about what Western is doing to support trans students. Laura asked Raine to let EOO know if she hears from [REDACTED] again.
9/5/13	Email LKL to Mary	Laura sent email to [REDACTED] following up on telephone call, sharing information about what Western is doing in support of trans people on campus.